**Host Organisation Feedback Report**

**Cover Page**

This form should be completed by an appropriate representative, named below, of the organisation (usually the student’s mentor during their internship) and submitted to the DTP Coordinator ([bbsrcdtp@admin.cam.ac.uk](about:blank)) within one month of the end date of the PIPS.

The following two pages of this report will be presented to the student after receipt by the DTP Coordinator. Please use this report to provide the student with constructive and useful feedback for their ongoing development and career.

The final page of this report will not be presented to the student. It provides an opportunity for you to give specific feedback to the DTP.

**Host Organisation Feedback Report**

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| **Details** | |
| Host Organisation |  |
| Name |  |
| Position within organisation |  |
| Role with respect to student |  |
| Name of student |  |

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| --- | --- |
| **Record of attendance** | |
| Dates of PIPS |  |
| Days absent |  |

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| **Attitude** |
| Please comment on the student’s attitude/approach to work below. |
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| **Contribution** |
| Please describe any specific outcomes or significant contributions the student made to your organisation. |
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| **Feedback and Professional Guidance** |
| Please use this section to: provide the student with any feedback in areas where you feel they are strong; give guidance that you feel will be useful in helping the student continue to develop their professional experience; highlight areas where the student can seek to improve during the remainder of their PhD. |
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**Feedback provided in this section will not be released to the Student**

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| **Feedback for the DTP** | |
| Would you be interested in hosting more students? | Yes No |
| Please use this space to provide any feedback you may have for the DTP on the PIPS programme, such as what worked well for you and what could be improved. | |
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| **Specific Issues** |
| We understand that sometimes there are specific issues with PIPS that you may not wish to discuss directly with the Student. If you have any issues, you can detail them here in confidence. The DTP Coordinator will contact you to discuss these and how they can be resolved. |
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